

# **Constitution Of The International Mennonite Health Association (IMHA)**

## **Article I**

Name:

The name of the organization is International Mennonite Health Association (IMHA).

## **Article II**

Description:

The International Mennonite Health Association is a non-profit charitable organization of Christian Health, Business and other Professionals, serving God by providing resources and services to Mennonite and Brethren in Christ health care facilities in developing countries.

Mission Statement:

International Mennonite Health Association serves God by providing resources and services to Mennonite and Brethren in Christ health programs in developing countries.

## **Article III**

Organization:

- 1) The affairs of the organization will be overseen by a self-perpetuating board. Care will be taken to ensure a balance of nationality, gender and age.
- 2) IMHA partners including representatives from our international partners in India and Democratic Republic of Congo and others as indentified in the future will be members of the board with one vote per association represented.
- 3) There will be an executive committee elected from board members consisting of a president, vice-president, secretary, treasurer, director of communications, director of fundraising and members-at-large as required. The role of secretary may be filled by another executive committee member. Care will be taken to ensure a balance of nationality, gender and age.

# **BYLAWS**

## **Article I**

Terms of Office

- 1) Board members will serve for a three-year term renewable for one additional term.
- 2) Executive committee members will serve for three-year terms renewable for one additional term.
- 3) Exceptions may be made to ensure continuity.

## **Article II**

Meetings

- 1) The board will meet at least annually. Extraordinary meetings may be called at the discretion of the chair or at the request of the majority board members. Meetings may be held electronically.
- 2) The executive will meet at least once in the interim between board meetings. Meetings may be held electronically. Decisions made by the executive will be ratified at the next board meeting. Additional meetings of the executive may be held at the discretion of the chair.
- 3) Minutes will be kept of all meetings

### **Article III**

#### Responsibilities

- 1) The president or delegate will preside at all meetings of the board and executive
- 2) The vice-president will carry out such duties as are assigned to her or him by the president. In the absence of the president, he or she will chair the board and executive meetings.
- 3) The secretary will keep an accurate record of all meetings of the board and executive.
- 4) The treasurer will be responsible for an accurate record of all financial transactions of the association. She or he will provide financial reports at the board and executive meetings.

### **Article IV**

#### Signing Officers

Signing officers of the association will be three of the following: the president, vice president, treasurer or secretary.

### **Article V**

#### Committees

In order to facilitate the work of the association, the board will establish four committees:

- 1) Executive: The executive will represent the board in between meeting of the board. It is responsible for all personnel issues. The president will chair the executive.
- 2) Finance: The Finance committee will be responsible for assuring the board that there is fiscal accountability. The treasurer will chair the committee.
- 3) Communications: The communications committee will ensure that the IMHA is recognized throughout the constituency through appropriate communication means. The communication director will chair the committee
- 4) Fundraising: The fundraising committee will work with the treasurer and communication director to meet the budget (financial projections) as approved by the board. The fundraising director will chair the committee.

### **Article VI**

The Canadian and American members of the board will meet once a year at the annual meeting to fulfill their legal responsibilities.

## **Article VII**

### General Membership

The association has an open membership. Any Christian health care professional, business professional or other professionals who agree with the mission statement of the association may become a member with payment of the membership fee. Membership entitles them to all communications of the association, participation in projects as well as attendance and voting at the annual meeting.

Revision date

November 18, 2010